

CITY OF MARSING
CITY COUNCIL MEETING
October 11, 2017
MARSING CITY HALL, 7:00 PM

Mayor James Ferdinand called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Roll Call: Mayor James Ferdinand, Councilman Cory Percifield, Councilman Marie Herman, Councilman Jolyn Green and Councilman Chris Even were present. Staff members present were City Clerk/Treasurer Janice Bicandi, Deputy Clerk Kim Spagnolo, Public Works Superintendent Philip Gibson, City Attorney Stephanie Bonney, and City Engineer Amy Woodruff.

Others that were also present in the audience were guests.

A: Approval of Minutes September 13, 2017 Regular City Council Meeting and Minutes from Special Council Meeting

B: Approval of September 13, 2017- through October 10, 2017 - Claims against the City in the approximate amount of \$93,692.97

PUBLIC HEARING:

ORDINANCE:

RESOLUTION:

PUBLIC INPUT: RON KEISTER: Reported on the Cell tower impact it will have on your grade school children. He felt the parents should have been notified by a letter being sent home from school.

OLD BUSINESS:

A: City Engineer Woodruff - Reports: Memorandum of Understanding – Motion Even/2nd Percifield motion carried
Pedestrian Pathway Easement Motion Even/2nd Percifield motion carried

ITD request the City of Marsing to redesign the proposed sidewalk. 78 ITD requested it be moved out of the Right of Way. City did coordinate with the school district (Superintendent Stewart) agreed to allow the sidewalk to be located in an easement in school district property. Only condition is the sidewalk blend in with improvements that are planned by the school district. Kerby did the design on the sidewalk. Plans were submitted to ITD plans are being reviewed by ITD. They will be back with timing and bids.

City of Marsing and Marsing Joint School District No. 363 (Memorandum and Easement Agreement) need Mayor to sign that. Mayor: Stephanie has reviewed it. Motion Even/2nd Percifield 2nd motion carried, then Mayor can sign it.

Local Rural Highway Investment Program: Funding used for the reconstruction of Riecht St. bids are coming in at gross amounts over the engineers estimate, finalizing Reich St., DMV has things they want to do. Grants and funds possible. Possible teaming with Gem HWY Dist. to do some work on Bruneau HWY. Looking at an Overlay to try to preserve the existing pavement. Mayor we need one sidewalk with a gutter.

Island Park Boat Ramp and Boat Docks: There is tile & old existing drain parallel to Christensen , can it be plugged or something? Ramp & boat docks we will combine them for the bidders, and rebid them in Nov.

City Park Restroom: Paperwork finalized with Carol Garrison with Rural Development, ready for use next year.

TD SH-55, Snake River Bridge: Waterline impacts the City. ITD will remove the water main; they will have a space for the water main to go back in. Mayor is working with Sen. Blacksmith, and Sen. Brackett trying to get a different resolution or agreement with ITD. ITD discussing of moving their project back a year, it would no longer be a 2018 project but a 2019 project. They will put in writing to the City. Conflict: with the water main and the storm water management system needs to go in with the new Highway. We have not seen the plans yet, ongoing conversation with them. (Mayor): Sen. Brackett has been in touch with ITD,

has a vested interest because this is his district. He reported that ITD is interesting in sitting with the City and getting this resolved. We want all this in writing, with commitments. We all need to be on the same page. We will make sure the water line is designed with the bridge. Any correction to the article in the Avalanche the sidewalk was included on 78 in this ITD project. It is NOT included in ITD project; it is a local the City has made a big investment in children's safety. Mayor made it clear to Sen. Brackett it is NOT included. The main street project will be backup, so the community will not be impacted for 3-4 years instead of two. Main Street and the bridge will run concurrent but they are totally separated projects. Sewer System by the Carwash grease traps smell. City has 30 days to notify the owners to have them cleaned, Stephanie confirmed that is correct. The City can shut their water off. Owners need to provide documents of proof to the City 3 months, 6 months or whatever it takes to keep that clean. City may have to jet out those mains and get them clean.

B: City Attorney Bonney - Reports: Dust Control Amendment DEQ : Possible new subdivisions in the future dust can be a potential problem. We have a little constraint it intrudes on air quality. See draft (large construction projects) it says you have to control it, they can be sited public nuisances. Do you want her to put it in ordinance form to adopt at the next meeting. To cover DEQ managements, we can coordinate it, into a City ordinance as well. It will be on the agenda for next month in ordinance form.

NEW BUSINESS:

A: Amanda Muller – Granting Variance 225 Patton: The City would consider a variance, depending on the type of the building (need building plans) she was concerned about her sale of the property without a variance approval. City cannot approve anything without building plans. Stephanie suggested a sale with a contingency of variance approval, have the buyer provide the plans ahead of time to the council. Amanda possible 20X20 building going on the property. Speak with Kim she is your first point of contact. Stephanie we can't prohibit building because of the setback, the City legally will allow some type of a garage. Legally we will some type of a variance for some type of a building.

PLANNING & ZONING:

REPORTS:

A: Maintenance Supervisor-Philip Gibson

New Business : Phil sewer issue by the Carwash is full of sediment and sand. Tomorrow we will use a camera and have it cleaned. He's creating a program for the businesses with food or grit is required to have their grease & sand traps cleaned. They will need to be inspected however often they need to 3- 6- 12months. Phil would like to see about getting all sewer lines with cameras. Preventive maintenance needed.

*Chip sealing delayed until next year: Go back to the company we have used in the past Dan Glenn. Kirby will follow up with Phil.

*Crosswalk lights on Hwy. 78 programmed to the same schedule as the lights on Hwy. 55: There is a program box; it is programmed to blink from 6-8am & 3-5pm on school days.

*"Gateway to the Owyhee's" city flags taken down: In the future smaller and skinner banners with flexible hedges, there are other options. Mayor flags are high maintenance and hard to maintain.

*American flags moved to power poles with street lights: Poles with lights and flags will be lit up at night.

*Replaced deck on sewer lagoon pontoon boat

*Replacing water meter lids: Will purchase more

*Started irrigation repairs

*Started creating work forms and recordkeeping process: Forms for installing a meter, read a meter, shutoff a meter. So we have some records.

*Fertilized parks

*Snowplow being installed: Brought it up to date, installed on sander truck. Buying a pallet ice melt getting ready for winter. Mayor did we get all the sandbags. Do we have over 1000 sandbags, 600 in stock, we need to order more.

Irrigation water goes off 13 Oct.2017

Next Months Planned Projects

- Irrigation system repairs
- "Sludge Judge" Lagoon A (measure the depth of the sludge layer on the bottom)
- Winterize the irrigation system and all facilities

Questions for City Council

- City water vs. irrigation water to irrigate the parks (see cost analyst page) Mayor: backflow preventers on the system allowing Phil to use City Water for the parks. We are replacing a lot of sprinklers. Chris are we going around to the hydrants and flushing the system out? Phil: yes. I am flushing 13-15 points through town every quarter 4 times a year. It will cut back man hours. Initial Costs around \$1900-2000 roughly, no cost to Irrigation we are already there. Yearly costs go to the City, using City water, power, on both pumps there was about a \$10.00 difference. Est. \$1500 yearly cost, irrigation system \$1300.00 estimate. He will email it to everyone.
- City flags
- Island Park bathroom doors: Working with Jason Ineck on getting a bid.
- Float trailer: I don't believe we need one. We replace the decking on the existing trailer.

*Aerators in the waste water lagoons needs attention it is shot, barring the shafts and the tubes. Prices through manufacture \$5000.00 to fix it up. Will start a maintenance program on it. Mayor it will be part of the sewer funds.

There is a warranty of 3 yr. he will check into it. It was never in on a maintenance program, just greasing them.

REPORTS:

Mayor Report: Pete Smit with Sandbar few problems, had to replace flooring. Board took over active management. They have an in house bookkeeper, we have more control. City donations have not been going to where they needed to be that has been adjusted. They hired attorney for problems with Insurance payments.

Business License –Ron Faulkner- RF Inc. 16 Main Street: We do not have enough information about this business. Mayor will it have heavy equipment parked there? This is Business License is on hold, Planning and Zoning will call and invite a Mr. Faulkner or a Rep. to our next City council Meeting. Does it need a C.U.P. (Stephanie) tabled.

Motion to Approve: Proposal Mountain Alarm: \$409.00 installed Panic Button \$35.00 a month, the camera will record only if the panic button is pushed, annual contract. WE can improve for a different price. Approved for the City Hall Office: Motion Even approved up to \$600.00 and annual contract, Green 2nd approved.

Motion-Renew - Gem Irrigation Contract: Motion Even, Percifield 2nd Approved (Chairman has to sign need to send)

Motion-Renew - Owyhee County Sheriff Contract: No changes Motion Percifield/ 2nd Even Approved

Motion-Estimated Service Fee-General Ledger \$5000.00 through Caselle, bank reconciliation, balances payroll, AP, Utility Management balancing to zero on all accounts: Motion Evens/Percifield 2nd Approved

Mayor City's employee handbook is clear on how to handle purchasing. Mayor reviewing the handbook and will make some suggestions of change. Purchase orders needs to be tracked to certain projects, I asked Janice to talk to Caselle about Maintenance, Purchase orders programs, Caselle offers these programs. Get a quote for next month's meeting.

Motion-Mesa Safe Co. - Keyed Drop Box Safe for the City Hall Office: Motion Green/Even 2nd Approved

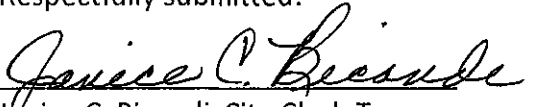
Motion-to Approve Catering-G&B enterprises Inc.-Ducks Unlimited at American Legion Hall: Motion Green/Marie 2nd Approved.

Motion Call Executive Session 74-206 (b) personnel: Even motioned/2nd Corey to go into Executive Session 74-206

Idaho Code motion all no's, the Mayor asked to go into a second session Percifield motion for a .31cent raise for Juan Pena, Marie 2nd motions carried.

Even motioned for the meeting to adjourn 9:47 pm/Percifield 2nd motion carried.

Respectfully submitted:


Janice C. Bicandi, City Clerk-Treasurer


James Ferdinand, Mayor

Date: 10/11/2017